

Are you an ICT user?

Learn how to use your **PRINTER, FAX MACHINE and COPIER** in an efficient way

If we make a responsible use of printers, fax machines and copiers, we will reduce their carbon footprint.

Always print out double sided and black & white



Paperless policy:
save paper



Purchase devices with an energy efficiency label

Avoid printing drafts and optimize the space before printing



Do not leave unnecessary blank spaces



Do not use neither large fonts nor wide margins



{ To learn more, have a look at the full document "Guía de Buenas Prácticas" (Good Practices Guidelines) in our website }